



ADDENDUM #1

PROJECT: West Hills Community College District Audit Services

Notice to Bidders on the Above Project:

This addendum forms a part of the contract documents and modifies the original bidding documents as noted below.

This addendum consists of:

General Clarifications

Questions and Responses:

- 1. Would your preference be to have a remote, in-person or combination approach to audit fieldwork for the 2023 audit?**

The district preference is a combination of remote and in-person.

- 2. Has the incumbent firm been invited to bid on this RFP? How many years has the incumbent been service to you?**

Yes, the incumbent firm has been invited to bid. The firm has been contracted with WHCCD for 15 plus years with a change in the audit partner every five years.

- 3. What do you like about the service provided by your current auditing firm? What don't you like?**

- Quick responses on any questions/concerns with detail rationale.
- Items needed listing is requested well in advance of due date.
- Submission of documentation is uploaded through a secured portal.

- 4. What factors would you like to see improved in the audit process?**

N/A

- 5. Do you mind sharing the prior year's fees broken down as requested in the RFP?**

FY2022:

District Audit - \$57,500

Foundation Audit- \$13,000

Bond Audit- \$11,300

IPEDS - \$5,000

- 6. Were there any major changes in the engagement requested in the RFP compared to last year's engagement?**

None

- 7. Who typically drafts the financial statements, management, or the audit firm?**

The audit firm drafts the financial statements.

- 8. Have there been or are the anticipated to be any significant operational changes from the prior year?**

None anticipated.

- 9. How many audit adjustments were proposed by the auditors during the prior year?**

None

- 10. How many audit adjustments did you propose after the start of fieldwork?**

None