



WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

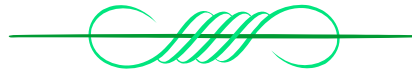
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - October 28, 2008

Location: West Hills Community College District Office Board Room
9800 Cody Street - Coalinga, CA 93210

Time: 3:10 p.m. (Time approximate after Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Ms. Stephanie Droker, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- SGA Report - Ms. Jaqueline DePue, Student Government Association President, WHC Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-16 Minutes
- CA-17 Warrants
- CA-18 Quarterly Financial Status Report, 311Q
- CA-19 Out of State Travel
- CA-20 Adult/Student Temporary Salary Schedule
- CA-21 Personnel Transactions

IV. Chancellor's Office

- CO-18 Consideration of resolution in the matter of the annual organizational meeting of the Board of Trustees
- CO-19 Consideration of West Hills College Coalinga Curriculum Committee Action Report
- CO-20 Consideration of West Hills College Lemoore Curriculum Committee Action Report
- CO-21 Review of Administrative Procedure 7211, Faculty Service Areas, Minimum Qualifications and Equivalencies
- CO-22 Presentation of Educational Master Plans
 - West Hills College Coalinga
 - West Hills College Lemoore

V. Fiscal Services

- FS-18 Fiscal Services Report
- FS-19 Consideration of Annual Financial and Budget Report, 311, for 2007-2008
- FS-20 Consideration of contract for West Hills College Lemoore Interpreting Services
- FS-21 Consideration of purchase of upgrade equipment for the West Hills College Coalinga and West Hills College Lemoore Title V Grants
- FS-22 Consideration of Notice of Completion for West Hills College Lemoore Soccer Scoreboard Project

VI. Personnel Services

- PS-7 Consideration of resolution in the matter of reduction or elimination of classified positions

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting – November 18, 2008

VIII. Closed Session

- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California

X. Adjournment

Personnel Transactions

1. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Wyman, Leisa	Psychiatric Technician Instructor West Hills College Coalinga	221 day contract	Class I Step 10	Grant	10/1/08	New position

2. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Balcazar, Fabian	Custodian/Groundskeeper West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 37 Step A	District	9/26/08	Replacement for Jonathan Oliveira
Flood, Matthew	Senior Employment Readiness Specialist North District Center, Firebaugh	40 hrs/wk 12 mo/yr	Range 57 Step A	Grant	9/22/08	New position
Pimentel, Maria	Senior Employment Readiness Specialist Mendota	40 hrs/wk 12 mo/yr	Range 57 Step A	Grant	9/22/08	New position
Zaragoza, Juana	Student Services Assistant West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 36 Step A	Grant	9/15/08	Replacement for Eric Davis and Vanessa Armenta

3. New Hires – Confidential

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Brewer, Erin	Human Resources Specialist District Office	40 hrs/wk 12 mo/yr	Range 8 Step 1	Grant	10/27/08	Replacement for Marissa Chavez

4. Temporary/Seasonal Hire

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Griggs, Cherise	Learning Skills Program Assistant West Hills College Lemoore	19 hrs/wk	Range 32 Step A	Grant	10/29/08 – 12/19/08	Temporary hire during recruitment
Mahon, Marguerite	Child Development Center Assistant West Hills College Lemoore	40 hrs/wk	Range 23 Step A	Grant	10/29/08 – 12/31/08	
Whitfield, Antonio	Security Guard West Hills College Coalinga	40 hrs/wk	Range 32 Step A	District	11/1/08 – 5/31/08	

5. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Orange, Leo	Learning Skills Program Assistant West Hills College Lemoore 19 hours/week, 12 months/year Range 32, Step A	Learning Skills Program Assistant West Hills College Lemoore 40 hours/week, 12 month/year Range 32, Step B	10/1/08	Increase in assignment

6. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Chavez, Marissa	Human Resources Specialist District Office	10/17/08
Humphries, Bethany	Child Development Center Assistant West Hills College Coalinga	10/1/08
Murillo, Rosa	Advising Specialist North District Center, Firebaugh	10/6/08
Wilker, Athena	State Preschool Teacher West Hills College Lemoore	10/17/08