

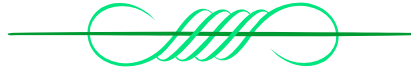


WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

July 28, 2009



CALL TO ORDER / OPEN SESSION

President McKean called the meeting of the Board of Trustees to order at 3:09 p.m.

Board members present:

Mark McKean, President
Bill Henry, Vice President
Nina Oxborrow, Clerk
Jeff Levinson
Edna Ivans
Jack Minnite
Steve Cantu

Administrators present:

Frank Gornick, Chancellor
Ken Stoppenbrink, Vice Chancellor of Business Services
Willard Lewallen, President, West Hills College Coalinga
Don Warkentin, President, West Hills College Lemoore
Jana Cox, Director of Human Resources
Frances Squire, Director of Marketing
Kathy Watts, Director of Child Development Centers
Richard Larson, Director of Farm of the Future, West Hills College Coalinga
Darlene Georgatos, Director of Enrollment Services
Susan Whitener, Dean of Learning Resources and Web Services
Jill Stearns, Dean of Student Learning, West Hills College Coalinga
Pedro Avila, Director of Institutional Effectiveness and Planning
Marcel Hetu, Director of North District Center, Firebaugh
Richard Post, Interim Executive Director of West Hills Community College Foundation
Bob Clement, Director of Athletics, West Hills College Lemoore
Cathy Barabe, Director of Grants
Dave Bolt, Vice President of Educational Services, West Hills College Lemoore

Introduction of Guests

There were no guests introduced at this time.

Public Comments

There were no public comments made at this time.

REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE

Academic Senate Report – Ms. Anita Bart, Academic Senate President for West Hills College Coalinga, was not present to report at this time.

Ms. Stephanie Droker, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

WHCFA Report – In the absence of Ms. Marty Ennes, WHCFA President, Ken Sowden stated that he is attending the meeting on behalf of the negotiations team and the Faculty Association. He encouraged the Board of Trustees to vote no on item FS-6, Declaration of Emergency, commenting on the pay raises that are being given to administrators and the quarterly financial status report. He stated that it is not a wise choice to put the budget problems on the backs of staff and students and asked that the Board please vote no.

CSEA Report – Mr. Mark Millett, CSEA President, was not present to report at this time.

West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President, commented on the Upward Bound summer program; ongoing work on Elm Street for sidewalks and lighting (city project); Cherry Lane realignment project (city project); and the upcoming meeting of the Citizen’s Advisory Committee for SFID #1.

Mr. Kevin Cobb, district architect, distributed information on projects for the North District Center. Trustee Levinson questioned how the communities (Mendota, Tranquillity and San Joaquin) are doing. Dr. Lewallen responded that Mendota is dealing with the water situation and the economy and they have an unemployment rate of about 40%. Trustee Levinson questioned if the population is dwindling and Dr. Lewallen responded in the affirmative. Discussion took place regarding the establishment of learning centers in the communities of Mendota, Tranquillity and San Joaquin. Dr. Frank Gornick commented that one of the busiest enterprises in the area is the Westside Institute of Technology (WIT) which provides a lot of training.

West Hills College Lemoore – Mr. Don Warkentin, President, commented on reducing course offerings to assist with the budget issues. He stated that over 180 sections have

been closed on campus, enrollment is way up, and staff are doing everything they can to assist the students. Mr. Warkentin reported that a new Medi-Cal Administrative Activities (MAA) cycle has begun and training sessions are being held. We are meeting the goals and objectives of the program. A MAA audit report will be provided at the August Board meeting. Mr. Warkentin reported that he provided a presentation on the Multi Use Sports Complex at a recent Lemoore City Council meeting. He stated that it will be an exciting project for us and our partnership with the city. In closing, Mr. Warkentin stated that work is being done on the roads around campus to help with congestion and traffic problems.

Chancellor's Report – Dr. Frank Gornick, Chancellor, thanked Mr. Ken Sowden for filling in for Ms. Marty Ennes at this meeting. He reported that both CTA and CSEA received their step increase effective July 1. He also stated that the step increases on the agenda for administrators are not any different than those received by the faculty and the classified staff. Dr. Gornick stated that there are two items on the agenda that are being continued from the last meeting upon action of the Board. Those items are the Multi Use Sports Complex bid award and the resolution in the matter declaring an emergency. Dr. Gornick reported that he and Dr. Rick Post, Interim Executive Director of the West Hills Community College Foundation, recently attended the Council for Resource Development Conference in San Francisco. He also commented on the unfortunate passing of Dr. Ernie Berg who worked as a consultant for the West Hills Community College District and assisted us in seeking college status for West Hills College Lemoore. Dr. Gornick congratulated everyone for the district's recent designation as one of "2009's Great Colleges to Work For", stating that we were featured with other colleges throughout the United States in the Chronicle of Higher Education.

CONSENT AGENDA

President McKean questioned the warrant for Heiberg Consulting on page 9. Mr. Ken Stoppenbrink explained that it is for the CAMP program and is grant funded. President McKean questioned the warrant for Foothill Associates on page 11. Mr. Stoppenbrink responded that it is also a grant funded purchase. President McKean questioned the warrant for Suntrust on page 18. Mr. Stoppenbrink stated that it is for the loan payment on the principal for the SAN System.

The following consent agenda items were approved on a motion by Trustee Ivans, seconded by Trustee Minnite, and carried unanimously:

- CA-1** Minutes – The minutes of the June 23, 2009 and June 30, 2009 Board of Trustees meetings were approved as submitted.

- CA-2** Warrants – The warrants were approved as submitted.

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- CA-3** District Appropriations Limit (Gann Limit) – The District Appropriations Limit (Gann Limit) for 2009-2010 was approved as submitted.
- CA-4** Quarterly Financial Status Report, 311Q – The Quarterly Financial Status Report, 311Q, for the quarter ending June 30, 2009 was approved as submitted.
- CA-5** Surplus Property – The list of computer equipment was declared as surplus.
- CA-6** Personnel Transactions – The list of personnel transactions were approved as submitted.

CHANCELLOR’S OFFICE

- CO-1** Resolution – Child Care Services – The resolution certifying approval for the State Preschool Program, Contract No. CSPP-9096-6213-00-9 for the 2009-2010 fiscal year in the amount of \$2,538,408 was adopted on a motion by Trustee Levinson, seconded by Trustee Minnite, and carried unanimously.
- Trustee Ivans questioned which child care buildings we own and which we lease. Ms. Kathy Watts, Director of Child Care Centers, responded that we do not own the buildings in Avenal or San Joaquin.
- CO-2** Resolution – Licensing for Child Care Center – The resolution in the matter of entering into a transaction with the Department of Social Services Community Care Licensing for the purpose of providing additional early care and education program at 1510 Falcon Lane in Coalinga was adopted on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried unanimously.
- CO-3** Bylaws – West Hills Community College Foundation – Dr. Post distributed an executive summary of the proposed revisions to the bylaws for the West Hills Community College Foundation. He reported that the Foundation held a special meeting on July 15 at which time the Foundation Board unanimously adopted the revised bylaws. He stated that this was done as a result of a very thorough review by he and the Foundation Board.

Trustee Cantu stated that the Foundation Board has done a fantastic job. Trustee Oxborrow commented that the changes were long overdue and the Foundation Board took a lot of time to make sure that everything is correct. She stated that she feels good about the changes and encouraged

the Board of Trustees to read them and ask questions if necessary. Trustee Ivans thanked Dr. Post for the way the Foundation is running.

Trustee Levinson stated that item 3.9f is a key point. He also stated that he thinks that item 3.12 should be struck as it is duplicitous. Trustee Levinson questioned why there is a section (4.4) concerning special meetings that could be called by two directors. Dr. Post responded that in general there may be some reasons that a special meeting is required. The meeting would have to be properly noticed. President McKean questioned the fiscal year of the Foundation. Dr. Post responded that it is July 1 – June 30. President McKean commented on the annual meeting being held in September. Dr. Post responded that because of the way the meetings are now structured, the first regular meeting of the fiscal year is in September.

The revised bylaws for the West Hills Community College Foundation were approved as submitted on a motion by Trustee Ivans, seconded by Trustee Cantu, and carried unanimously.

FISCAL SERVICES

FS-1 Fiscal Services Report – Mr. Ken Stoppenbrink, Vice Chancellor of Business Services, provided the fiscal services report. He stated that we are 100% through the fiscal year. General fund revenues are at 87.7% and general fund expenditures are at 93.4%. Mr. Stoppenbrink also provided a quarterly summary of the enterprise fund revenues and expenses for the cafeteria, farm, child development centers, residence halls, and international student program. Dr. Gornick stated that College Presidents are doing a good job of managing the auxiliary accounts.

Mr. Stoppenbrink provided a presentation on closing the budget gap. Dr. Gornick stated that this perspective is over a year's time. Everyone has worked together and entered into this project to maintain all of the areas of commitment to quality. Mr. Stoppenbrink stated that we are doing more with less and we have solved the cash flow crisis. He reported on the funds that have been received to date; previous savings from 2008-2009; and the shortages that are anticipated. He commented on actions that have been taken and options to be considered. Mr. Stoppenbrink stated that if we cannot negotiate, we will have less than a 5% reserve and will be faced with having to implement massive layoffs. President McKean questioned if the numbers are being derived from the latest budget numbers received. Mr. Stoppenbrink responded in the affirmative. Brief discussion took place regarding property taxes and Mr. Stoppenbrink stated that if the property tax drops, we have to be paid a

higher apportionment. Dr. Gornick stated that the state takes the local government dollars in a different way. Trustee Minnite commented on FTE and increases and questioned if the shortfall could be even greater if we have more than 10% growth. Mr. Stoppenbrink responded that there would not be any additional costs unless more staff were hired. Discussion took place regarding being limited by resources.

FS-2 Resolutions - Final Project Proposals (FPPs) – The resolutions in the matter of the district’s submission of the Final Project Proposals for the following projects were adopted on a motion by Trustee Levinson, seconded by Trustee Minnite, and carried unanimously:

- West Hills College Coalinga SAM Modernization
- West Hills College Lemoore Instructional Center

FS-3 Professional Services Agreement – Mr. Stoppenbrink stated that this agreement is the same as last year.

On a motion by Trustee Ivans, seconded by Trustee Minnite, and carried unanimously, the professional services agreement between the West Hills Community College District and Hands on Communication for interpreting services for West Hills College Lemoore DSPS students for July 1, 2009 – June 30, 2010 was approved.

FS-4 Bid Award – Grader for Farm of the Future – Trustee Oxborrow questioned the maintenance on the grader. Mr. Stoppenbrink responded that the cost for maintenance will be covered by the farm budget. Mr. Richard Larson stated that the maintenance will be handled by the farm. He stated that one of the benefits of the equipment is that it has low hours and he does not anticipate much maintenance.

On a motion by Trustee Cantu, seconded by Trustee Ivans, and carried unanimously, the bid for the used Caterpillar 140H Motor Grade was awarded to Pacific Rents & Equipment in the amount of \$207,052.50.

FS-5 Contract Award – West Hills College Lemoore Multi Use Sports Complex (continued from June 30, 2009 Board meeting) – Dr. Gornick reported on the revenue stream for the project.

On a motion by Trustee Ivans, seconded by Trustee Levinson, and carried unanimously, the contract for the West Hills College Lemoore Multi Use Sports Complex was awarded to EMJ Corporation for a base bid and alternates #1-4 in the amount of \$20,823,640.

Trustee Henry questioned if we have the \$3,200,000 contribution from the City of Lemoore. Dr. Gornick stated that we do not. He reported that some very constructive meetings have been held and the City of Lemoore is excited about the project. The attorneys are fine tuning the documents to allow this project to occur. The exchange of dollars will be nearly immediate upon approval. Mr. Warkentin stated that there were several questions at the city's recent study session. All of their questions were answered and they all seemed to be in favor by the nodding of heads. Trustee Henry questioned what will happen if the agreement is not approved. Dr. Gornick stated that we would have to revisit where we are at with the bidding process and what penalties there would be. Trustee Henry questioned if there is a certain number of days during which time we could cancel the contract without penalty. Mr. Cobb responded that there are provisions in the contract where we could remove about 10% of the job. He stated that the earlier we do this, the better. Dr. Gornick stated that the agreement should be completed within 30 days.

FS-6 Resolution – Declaration of Emergency (continued from June 30, 2009 Board meeting) – Mr. Terry Flanagan, CSEA representative, urged the Board of Trustees to vote no on the resolution. He stated that if it is approved it will cast a chill over the ongoing contract negotiations which are scheduled to continue on Friday, July 31. Mr. Flanagan stated that CSEA has no doubt that a step and longevity freeze as well as furloughs, can be negotiated. He stated that the resolution is unwise, unnecessary and unlawful. Mr. Flanagan stated that the district has discussed step and longevity freezes and furloughs but to this date, CSEA has not received a proposal. He commented on the collective bargaining agreement and how it addresses an emergency. Mr. Flanagan stated that if the Board approves item FS-6, CSEA will have no alternative other than to file an unfair labor practice charge with PERB. In closing, Mr. Flanagan stated that CSEA respectfully requests that the Board reject the resolution.

Mr. Ken Sowden, CTA representative, reiterated the comments he made earlier in the meeting. He stated that he is confident that an agreement can be reached. He expressed concern that the declaration of an emergency would open up a Pandora's Box and would create resentment and distrust. Mr. Sowden requested that the Board seriously consider rejecting the resolution. He stated that the faculty are reasonable and fair-minded and want to rectify the budget problems.

Raul Perez, CSEA Organizer, stated that he was the labor representative during previous negotiations. He stated that he has never had an employer try to pass an emergency resolution. He stated that the stimulus money is coming and there are things that can be done at the table to take

care of things until the money comes. He stated that the district should either decide to do business or decide to do battle. Mr. Perez stated that he doesn't understand why the resolution is necessary. He stated that he can agree that there is a budget crisis but will disagree that there is a fiscal emergency. He stated that if the Board votes yes, they will be giving the administration a blank check. This will also cause a battle that will cost everyone. Mr. Perez stated that Mark Millett asked that the Board be reminded that CSEA has worked with the Board in the past. Mr. Perez encouraged the Board to vote no on the resolution.

Trustee Oxborrow questioned paragraph two of the resolution and asked what other dire interruptions would be. Dr. Gornick commented on natural disasters and referenced the Coalinga earthquake as an example. He stated that he wished he knew what the state was going to do with regard to additional funding. If we take a look at the last year and what the state is doing, they are going in the wrong direction. Enrollment is going up but funding is going down. He stated that one of the recent actions by the Board was the approval of the Supplemental Employee Retirement Plan (SERP). He stated that he doesn't have a crystal ball but the state could continue to delay us in receiving apportionment.

Trustee Ivans stated that she disagrees with the blank check statement made by Mr. Perez. She questioned if all actions as a result of the resolution would come before the Board. Dr. Gornick responded in the affirmative. He stated that he has talked to Ms. Ennes and they are agreeing on more dates to meet. He stated that if anything has been helpful by the Board delaying action on the resolution, it is the heightened awareness of the seriousness of the situation. He stated that the Board would always have an opportunity to revisit the resolution if circumstances evolved.

Trustee Levinson made a motion to table this item until after the Board meets in closed session. The motion was seconded by Trustee Minnite and carried unanimously.

Trustee Henry questioned the actions that a declaration of emergency would provide to the Board that could mitigate the financial crisis. He stated that he remembers that the Board contemplated postponing steps. Dr. Gornick commented on furloughs and reductions in salary. He stated that summer scheduling and productivity is being reviewed.

Trustee Henry stated that he doesn't see how we would benefit by declaring an emergency and he thinks there would be a lot of bad

publicity. He stated that we have the expertise to deal with the budget without going into panic mode.

BOARD REPORTS / COMMENTS / REQUESTS AND ANNOUNCEMENTS

Trustee Cantu stated that he had no report at this time.

Trustee Minnite thanked everyone for participating in the meeting. He thanked everyone for their comments and input and thanked Dr. Post for his hard work with the Foundation. He also thanked the College Presidents for their contributions to the district and due diligence to make things work with less. He thanked the faculty and CSEA for their continued support and thanked his fellow Board members for their due diligence as well. He stated that collectively we will be successful.

Trustee Ivans thanked everyone for their participation. She expressed her congratulations to the College Presidents for being able to move forward on their facilities projects. Trustee Ivans thanked Dr. Post for the new atmosphere in the Foundation and thanked Mr. Stoppenbrink for his presentation.

Trustee Henry echoed the comments made by his fellow Board members and expressed his thanks to everyone. He also thanked Dr. Post for his insight and for helping with the Foundation. He stated that it is good to have a favorable atmosphere.

Trustee Oxborrow thanked everyone, stating that these are really tough times and everyone continues to manage to hang in there. She stated that she appreciates what Dr. Post is doing with the Foundation. Trustee Oxborrow encouraged the district to provide the requested information for Mr. Mark Arax.

Trustee Levinson echoed the comments made by his fellow Board members.

President McKean stated that he thinks some of the statements made in the meeting today were a bit counter-productive, while others were very productive. He stated that cooperation is the key and the Board is not at fault. Everyone has done an outstanding job of getting us to where we are. The problems in Sacramento are its own.

At this time President McKean announced that the Board would adjourn to closed session and would consider action on the resolution in the matter of the declaration of an emergency following closed session.

CLOSED SESSION

The meeting was adjourned to closed session at 4:58 p.m.

- Anticipated Litigation (as per Government Code Section 54956.9). Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency negotiator: Chancellor; Vice Chancellor of Business Services; Director of Human Resources. Employee organization: CSEA; CTA. Unrepresented employees: Administrative; Management; Confidential.

RECONVENE TO OPEN SESSION

The meeting was reconvened to open session at 6:05 p.m.

FS-6 Resolution – Declaration of Emergency – President McKean announced that no action was taken on the resolution.

Trustee Minnite left the meeting at this time.

President McKean announced that on a motion by Trustee Ivans, seconded by Trustee Cantu and carried on the following vote, the Board of Trustees approved the notice of charges in support of termination and suspension without pay for a classified management employee (Child Development Center Site Supervisor):

Ayes	6
Noes	0
Absent	1
Abstain	0

ADJOURNMENT

There being no further business before the Board of Trustees, the meeting was adjourned at 6:07 p.m.

Nina Oxborrow
Clerk of the Board of Trustees

Personnel Transactions

1. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Bernal, Johnathan	Skilled Maintenance Worker (Classified position) West Hills College Lemoore Range 46, Sep C	Interim Dir. of Maintenance & Oper. (Classified Management position) West Hills College Lemoore Range 28, Step 1	7/1/09	Temporary replacement for Allen Moore
Trevino, Thelma	Accounting Services Technician II (Classified position) District Office Range 52, Step F	Interim Accounting Services Supervisor (Classified Management position) District Office Range 28, Step 1	7/1/09	Temporary replacement for Sandy Cavins

2. Advancement on Salary Schedule (Board action required for contracted administrative employees only – step 5 and above)

Name	Current Assignment	Change	Effective Date	Additional Information
Atkinson-Alston, Stephanie	Dean of Educational Services West Hills College Lemoore Range 47, Step 4	Dean of Educational Services West Hills College Lemoore Range 47, Step 5	7/1/09	Advancement on salary schedule recommended by Chancellor
Avila, Pedro	Dir. of Inst. Effectiveness & Planning District Office Range 31, Step 13	Dir. of Inst. Effectiveness & Planning District Office Range 31, Step 14	7/1/09	Advancement on salary schedule recommended by Chancellor
Barabe, Cathy	Director of Grants District Office Range 42, Step 12	Director of Grants District Office Range 42, Step 13	7/1/09	Advancement on salary schedule recommended by Chancellor
Bolt, Dave	Vice President of Educational Services West Hills College Lemoore Range 48, Step 11	Vice President of Educational Services West Hills College Lemoore Range 48, Step 12	7/1/09	Advancement on salary schedule recommended by Chancellor
Castillo, David	Director of Westside Institute of Technology (WIT) Range 31, Step 11	Director of Westside Institute of Technology (WIT) Range 31, Step 12	7/1/09	Advancement on salary schedule recommended by Chancellor
Clement, Bob	Director of Athletics West Hills College Lemoore Range 42, Step 12	Director of Athletics West Hills College Lemoore Range 42, Step 13	7/1/09	Advancement on salary schedule recommended by Chancellor
Diniz, Carlos	Dean of Student Learning West Hills College Coalinga Range 47, Step 8	Dean of Student Learning West Hills College Coalinga Range 47, Step 9	7/1/09	Advancement on salary schedule recommended by Chancellor
Dorsey-Robinson, Sylvia	Assoc. Dean of Categorical Programs West Hills College Lemoore Range 42, Step 12	Assoc. Dean of Categorical Programs West Hills College Lemoore Range 42, Step 13	7/1/09	Advancement on salary schedule recommended by Chancellor
Felix-Mata, Bertha	Director of Title IV Projects WHC Coalinga Range 31, Step 10	Director of Title IV Projects WHC Coalinga Range 31, Step 11	7/1/09	Advancement on salary schedule recommended by Chancellor

2. Advancement on Salary Schedule (Board action required for contracted administrative employees only – step 5 and above) – CONTINUED...

Name	Current Assignment	Change	Effective Date	Additional Information
Freeman, Charles	Director of Nursing West Hills College Lemoore Range 47, Step 11	Director of Nursing West Hills College Lemoore Range 47, Step 12	7/1/09	Advancement on salary schedule recommended by Chancellor
Gamino, Eliseo	Director of CAMP Program West Hills College Coalinga Range 31, Step 10	Director of CAMP Program West Hills College Coalinga Range 31, Step 11	7/1/09	Advancement on salary schedule recommended by Chancellor
Georgatos, Darlene	Director of Enrollment Services District Office Range 31, Step 12	Director of Enrollment Services District Office Range 31, Step 13	7/1/09	Advancement on salary schedule recommended by Chancellor
Goldsmith, Carole	Dir. of Title V/Workforce Development District Office Range 42, Step 12	Dir. of Title V/Workforce Development District Office Range 42, Step 13	7/1/09	Advancement on salary schedule recommended by Chancellor
Gritton, Mark	Director of Athletics West Hills College Coalinga Range 42, Step 10	Director of Athletics West Hills College Coalinga Range 42, Step 11	7/1/09	Advancement on salary schedule recommended by Chancellor
Hall, Marlon	Assoc. Dean of Educational Services West Hills College Lemoore Range 42, Step 6	Assoc. Dean of Educational Services West Hills College Lemoore Range 42, Step 7	7/1/09	Advancement on salary schedule recommended by Chancellor
Hernandez, Verna	Director of Health Careers West Hills College Coalinga Range 47, Step 5	Director of Health Careers West Hills College Coalinga Range 47, Step 6	7/1/09	Advancement on salary schedule recommended by Chancellor
Hetu, Marcel	Director of North District Center West Hills College Coalinga Range 31, Step 13	Director of North District Center West Hills College Coalinga Range 31, Step 14	7/1/09	Advancement on salary schedule recommended by Chancellor
Kozlowski, Michelle	Director of Info Technology Services District Office Range 42, Step 9	Director of Info Technology Services District Office Range 42, Step 10	7/1/09	Advancement on salary schedule recommended by Chancellor
Larson, Richard	Director of Farm of the Future West Hills College Coalinga Range 42, Step 8	Director of Farm of the Future West Hills College Coalinga Range 42, Step 9	7/1/09	Advancement on salary schedule recommended by Chancellor
Lopez, Jose	Dean of Students West Hills College Lemoore Range 47, Step 8	Dean of Students West Hills College Lemoore Range 47, Step 9	7/1/09	Advancement on salary schedule recommended by Chancellor
Ruble, Joel	Director of Ed Talent Search/UBMS West Hills College Lemoore Range 31, Step 11	Director of Ed Talent Search/UBMS West Hills College Lemoore Range 31, Step 12	7/1/09	Advancement on salary schedule recommended by Chancellor
Squire, Frances	Director of Marketing District Office Range 42, Step 11	Director of Marketing District Office Range 42, Step 12	7/1/09	Advancement on salary schedule recommended by Chancellor
Stearns, Jill	Dean of Student Learning West Hills College Coalinga Range 47, Step 5	Dean of Student Learning West Hills College Coalinga Range 47, Step 6	7/1/09	Advancement on salary schedule recommended by Chancellor

2. Advancement on Salary Schedule (Board action required for contracted administrative employees only – step 5 and above) – CONTINUED...

Name	Current Assignment	Change	Effective Date	Additional Information
Weatherman, Tammy	Director of Fiscal Services District Office Range 42, Step 6	Director of Fiscal Services District Office Range 42, Step 7	7/1/09	Advancement on salary schedule recommended by Chancellor
Whitener, Susan	Dean of Learning Resources District Office Range 47, Step 10	Dean of Learning Resources District Office Range 47, Step 11	7/1/09	Advancement on salary schedule recommended by Chancellor

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Carroll, Vanessa	Child Development Center Assistant West Hills College Coalinga	6/30/09
Diniz, Carlos	Dean of Student Learning West Hills College Coalinga	8/31/09
Grumbles, Dawn	Accounting Services Technician I District Office	7/1/09
Sepulveda, Candice	Child Development Associate Teacher Coalinga State Preschool	6/15/09