



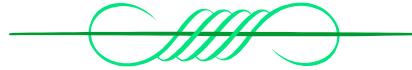
**WEST HILLS COMMUNITY COLLEGE DISTRICT**

**Board of Trustees**  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

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**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**July 25, 2006**



**CALL TO ORDER / OPEN SESSION**

President McKean called the meeting of the Board of Trustees to order at 3:20 p.m.

Board members present:

Mark McKean  
Nina Oxborrow  
Jeff Levinson  
Edna Ivans  
Bill Henry  
Steve Cantu  
Larry Logsdon, Student Trustee

Board members absent:

Jack Minnite

Administrators present:

Frank Gornick, Chancellor  
Ken Stoppenbrink, Vice Chancellor of Business Services  
Don Warkentin, President, West Hills College Lemoore  
Anthony Tricoli, President, West Hills College Coalinga  
Keven Backman, Director of Human Resources  
Jose Lopez, Dean of Students, West Hills College Lemoore  
Sylvia Dorsey-Robinson, Int. Assoc. Dean of Categorical Prog., West Hills College Lemoore  
Carlos Diniz, Dean of Student Learning, West Hills College Coalinga  
Jill Stearns, Dean of Student Learning, West Hills College Coalinga  
Eliseo Gamino, Associate Dean of Student Learning, West Hills College Coalinga  
Susan Kincade, Dean of Learning Resources  
Carole Goldsmith, Director of Workforce Development/Title V  
Larry Rathbun, Director of Farm of the Future  
Frances Squire, Director of Marketing  
Kathy Watts, Director of Child Development Centers

### **Introduction of Guests**

Ms. Frances Squire, Director of Marketing, introduced Mr. Jim Marvin, consultant for the marketing department. She stated that she is honored and pleased to have him assisting with the writing and photography.

### **Public Comments**

Mr. Eliseo Gamino shared the views of community members concerning the students in the All Youth One program. He reported that he has been personally involved with them and has been impressed by their work. Calls have been received by community members thanking the college for the students who are painting their homes at no cost. Mr. Gamino commented that it is great to see the kids work positively.

### **REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE**

Academic Senate Report - Ms. Anita Bart, Academic Senate President for West Hills College Coalinga, was not present to report at this time.

Mr. James Preston, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

WHCFA Report - Ms. Faye Mendenhall, WHCFA President, was not present to report at this time.

CSEA Report - Ms. Doris Williams, CSEA President, was not present to report at this time.

ASB Report - Mr. Larry Logsdon, Student Government Association President, West Hills College Lemoore, reported that he is a student in the nursing program and his goal is to be a registered nurse.

West Hills College Coalinga and North District Center, Firebaugh - Dr. Anthony Tricoli, President, distributed a college activities report and commented on recent and upcoming events.

Dr. Tricoli introduced Mr. Daniel Tamayo, Director of the International Student Program. Mr. Tamayo provided a presentation on the International Student Program and distributed a report on the statistical analysis of international education. Brief discussion took place regarding housing for international students who attend West Hills College Lemoore. Mr. Tamayo reported that Coach Mike Graham is assisting with finding off campus housing for those students. Mr. Tamayo also briefly discussed the activities of the consortium and reported that this year the West Hills Community

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College District will be responsible for invoicing and payments to and from our overseas partners. We will receive 8% of the budget for administrative fees.

West Hills College Lemoore – Mr. Don Warkentin, President, distributed a college activities report and commented on recent and upcoming events. He commented on the recent accreditation status received and announced West Hills College Lemoore as the 110<sup>th</sup> and newest California Community College.

Mr. Jose Lopez introduced Ms. Sylvia Dorsey-Robinson, new Interim Associate Dean of Categorical Programs, and stated that it has been a pleasure working with her. Ms. Dorsey-Robinson addressed the Board and thanked them for the opportunity.

Chancellor's Report – Dr. Frank Gornick, Chancellor, commented that this is a significant month for Trustee Minnite: He turned 60, celebrated 40 years of marriage and celebrated 40 years in the restaurant business. Dr. Gornick reported that he had an opportunity to attend the President's Academy in Kennebunkport, Maine earlier this month and it was a good experience.

#### **CONSENT AGENDA**

The following consent agenda items were approved on a motion by Trustee Levinson, seconded by Trustee Oxborrow, and carried unanimously:

- CA-1        Minutes – The minutes of the June 27, 2006 Board meeting were approved as submitted.
  
- CA-2        Warrants – The warrants were approved as submitted.
  
- CA-3        District Appropriations Limit (Gann Limit) – The District Appropriations Limit (Gann Limit) was approved as submitted.
  
- CA-4        Declaration of Surplus Property – The list of property was declared as surplus.
  
- CA-5        Personnel Transactions – The list of personnel transactions was approved as submitted.

#### **CHANCELLOR'S OFFICE**

- CO-1        Administrative Procedure 6810, Hazardous Materials – The new Administrative Procedure 6810, Hazardous Materials, was approved on a motion by Trustee Cantu, seconded by Trustee Levinson, and carried unanimously.

- CO-2**      Curriculum Committee Action Report, West Hills College Coalinga - President McKean stated that he would like to have the faculty present to discuss this item before action is taken by the Board.

The Curriculum Committee Action Report for West Hills College Coalinga was tabled on a motion by Trustee Levinson, seconded by Trustee Cantu and carried unanimously.

- CO-3**      Resolution - Bond Election - On a motion by Trustee Ivans, seconded by Trustee Levinson and carried unanimously, it was agreed to table this item until a later time on the agenda.

### **FISCAL SERVICES**

- FS-1**      Fiscal Services Report - Mr. Ken Stoppenbrink provided a status report on the installation of the SAN system. He reported that the ITS department is doing a marvelous job in getting everything up to speed.

Mr. Stoppenbrink explained that he did some research on the district's workers compensation rates based on questions posed by President McKean at the June Board meeting. He provided an analysis report for the Board.

Mr. Stoppenbrink distributed the budget status report and discussed the status of the budget expenses and revenues to date. He stated that we are 100% through the 2005-2006 fiscal year. General fund revenues are at 93.8% and general fund expenditures are at 79.4%. Brief discussion took place regarding revenues.

- FS-2**      Resolutions - Child Care - The following resolutions in the matter of providing child care and development services for fiscal year 2006-2007 were approved on a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously:

- Child and Adult Care Food Program, Grant No. CACFP-10-2232-6A-6213-00
- General Child Care, Grant No. CCTR-6068-10-6213-00-6
- State Preschool, Grant No. CPRE-6064-10-6213-00-6

- FS-3**      Five Year Construction Plan - Dr. Gornick commented that the five year construction plan is significant because it reserves our spot for the matching dollars that would be used in conjunction with the bond funds.

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The Five Year Construction Plan for the West Hills Community College District was approved on a motion by Trustee Ivans, seconded by Trustee Levinson, and carried unanimously.

**FS-4**      Initial Project Proposal – The Initial Project Proposal for the North District Center Modernization project was approved on a motion by Trustee Cantu, seconded by Trustee Levinson, and carried unanimously.

**FS-5**      Final Project Proposals – The Final Project Proposals for the following projects were approved on a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously.

- West Hills College Coalinga SAM Modernization
- West Hills College Coalinga Agriculture Center
- West Hills College Lemoore Instructional Center
- West Hills College Lemoore Field Sports

**FS-6**      Bid Award – On a motion by Trustee Cantu, seconded by Trustee Henry, and carried unanimously, the contract for the West Hills College Coalinga Child Development Center Phase 2 project was awarded to Mark Wilson Construction, Inc. of Fresno for a total bid of \$452,814.

#### **BOARD REPORTS / COMMENTS / REQUESTS AND ANNOUNCEMENTS**

Trustee Cantu expressed his thanks to Mr. Gamino for his comments concerning the painting program with the students.

Trustee Oxborrow thanked everyone for their reports. She also expressed her congratulations to Trustee Minnite on his milestones.

Trustee Ivans thanked everyone for their reports and stated that she looks forward to discussion on the bond.

Trustee Henry thanked everyone for their comments and for their efforts.

Trustee Levinson echoed the comments of his fellow Board members. He stated that it is an honor and privilege to be a Board member.

#### **CHANCELLOR'S OFFICE (continued...)**

At this time the Board of Trustees discussed the resolution in the matter of the bond election.

**CO-3**      Resolution – Bond Election – Dr. Gornick distributed final election results and stated that most of the outlying communities supported the bond, but we have some work to do in others. We need to do a better job of stating the case and why it is important. He reported that Coalinga doesn't feel they are getting their fair share of the bond and we need to get more students and community members involved.

President McKean asked the audience for their comments with regard to what we need to do better. Ms. Anne Jorgens commented that the community doesn't understand the funding. We need to emphasize that Coalinga has old facilities and we need matching funds to take care of the projects. She suggested going to the service clubs and explaining the process.

Trustee Ivans stated that she believes we will do better with students on campus and getting them to vote.

Trustee Levinson questioned how we can motivate people to come out and vote.

Ms. Susan Kincade stated that she thinks the November election turnout will be better because of the races involved.

Mr. Warkentin stated that we need to not rely on consultants, but to take the community members and expand to a grassroots committee. We need citizens who are motivated, not just employees.

Dr. Tricoli commented on who can be identified in the individual communities and stated that we need to make presentations at every opportunity and the staff need to hear us first because we need their help.

Trustee Oxborrow stated that we need to make the bond more personal and explain what the bond will do for the specific communities.

Dr. Carole Goldsmith suggested reaching out to alumni.

Mr. Carlos Diniz commented that it comes down to "What's in it for me?" and "Why should I pay more taxes?" He stated that there is a strong belief in Coalinga that all of the money went to Lemoore.

Ms. Kincade stated that we need to target our students more.

Student Trustee Logsdon stated that students in Lemoore are not fully aware of Measure B. We need to get the word out and educate the students.

Dr. Larry Rathbun commented on communication. He stated that we need to help the community come to a level where we can see eye to eye and we need to invest in personal contacts. He stated that until the people begin to understand what it is all about, then we are fighting a battle.

Ms. Jill Stearns commented that we need to take what we have learned from the past bond attempts and use that information. We need to be sensitive to the cultural issues and not cross the boundaries.

President McKean commented that we need to convey the right message and explain what the money does for future students.

Trustee Oxborrow commented that Coalinga wants to see new buildings and we need to highlight that we are building a new farm facility.

Trustee Cantu suggested that we cater to each community differently. Dr. Gornick agreed, stating that we will tailor our message for each community and highlight our successes.

The resolution in the matter of ordering an election to authorize the issuance of bonds was adopted on a motion by Trustee Ivans, seconded by Trustee Henry, and carried on the following roll call vote:

Trustee Cantu - Aye  
Trustee Minnite - Absent  
Trustee Oxborrow - Aye  
Trustee Ivans - Aye  
Trustee Henry - Aye  
Trustee Levinson - Aye  
President McKean - Aye

President McKean announced that the following item will also be discussed during closed session:

- Conference with Labor Negotiator (as per Government Code Section 54957.6).  
Agency negotiator: Vice Chancellor of Business Services. Employee Organization: CTA

**CLOSED SESSION**

The meeting was adjourned to closed session at 5:35 p.m.

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Public Employee Performance Evaluation (as per Government Code Section 54957). Titles: Chancellor; Vice Chancellor; College Presidents
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency negotiator: Vice Chancellor of Business Services. Employee Organization: CTA

**ADJOURNMENT**

There being no further business before the Board of Trustees, the meeting was adjourned at 6:55 p.m.

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Nina Oxborrow  
Clerk of the Board of Trustees

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## Personnel Transactions

### 1. New Hires - Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Hall, Lataria	DSPS Counselor/LD Specialist West Hills College Lemoore	197 day contract	Class IV Step 6		7/31/06	Replacement for Julie Allvin
Mativo, Kyalo	Ethnic Studies/Communications Instructor West Hills College Lemoore	177 day contract	Class V Step 10	District	8/10/06	New position
Sterling, Kurt	Biology Instructor West Hills College Lemoore	177 day contract	Class II Step 4	District	8/10/06	

### 2. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Contreras, Alma	Child Development Center Assistant West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 23 Step A		7/1/06	Replacement for Adalinda Marroquin
Kaur, Bhupinder	Child Development Center Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	7/10/06	New position
Ramos-Flores, Beatriz	Financial Aid Assistant I West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 33 Step A	Grant	7/11/06	Replacement for Kira Bishop
Redding, Desiree	Child Development Center Assistant West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 23 Step A		7/1/06	Replacement for Daniel Gambin
Solorio, Erica	Child Development Center Teacher West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 40 Step A	Grant	7/17/06	New position

### 3. New Hires – Classified Management

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Cleveland, Conne	Site Supervisor, Child Dev Center West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 14 Step A	Grant	7/1/06	Replacement for Kathy Watts
Macaereg, Mina	Family Resource Coordinator District Office	40 hrs/wk 12 mo/yr	Range 24 Step A	Grant	7/1/06	Replacement for Madonna Cardenas

### 4. Changes in Assignment – Classified

Name	Current Assignment	Change	Effective Date	Additional Information
Bishop, Kira	Financial Aid Assistant I West Hills College Coalinga 19 hrs/wk, 12 mo/yr	Financial Aid Assistant I West Hills College Coalinga 40 hrs/wk, 12 mo/yr	7/1/06	Replacement for Hillary Davis

**5. Resignations / Retirements / Releases During Probation / Terminations**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>	<b>Additional Information</b>
Polk, Eric	Bookstore Assistant I West Hills College Lemoore	8/28/06	Resignation
Wertenberger, Tracy	Senior Secretary West Hills College Lemoore	7/19/06	Resignation