



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – June 25, 2013

**Location: West Hills Community College District – Board Room
9800 Cody Street – Coalinga, CA 93210**

Time: 3:00 pm

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Joel Rogers, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. Keith Brock, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Carole Goldsmith, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor
 - Salary Surfer Preview
 - Review and Discussion of District Mission Statement

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-62 Minutes
- CA-63 Warrants
- CA-64 Adult Temporary Salary Schedule
- CA-65 Administrative Step Increases
- CA-66 Personnel Transactions

IV. Chancellor's Office

- CO-38 Review of Board Policy and Administrative Procedure 6821, Lockout/Tagout
- CO-39 Consideration of resolution in the matter of authorizing the Chancellor and College Presidents to legally sign for district and college contractual grant agreements for fiscal year 2013-2014
- CO-40 Consideration of resolution in the matter of child care services for 2013-2014
 - CCTR-3939-6213-00-2
- CO-41 Consideration of resolution in the matter of adopting a technical, non-substantive amendment to the trustee area plan
- CO-42 Consideration of resolution in the matter of calling a Governing Board Member election, November 5, 2013
- CO-43 Consideration of resolution in the matter of School Facilities Improvement District No. 3, Citizens' Bond Oversight Committee for Measure E and Measure L

V. Fiscal Services

- FS-56 Fiscal Services Report
- FS-57 Review of District Appropriations Limit (Gann Limit) for 2013-2014
- FS-58 Consideration of 2013-2014 tentative budget
- FS-59 Consideration of resolution in the matter of Proposition 30, Education Protection Account (EPA) spending plan
- FS-60 Consideration of amendment to Memorandum of Understanding (MOU) with the Fresno Regional Workforce Investment Board
- FS-61 Consideration of resolution in the matter of an equipment lease-purchase agreement for the West Hills College Coalinga Farm of the Future photovoltaic array project
- FS-62 Consideration of resolution in the matter of California Energy Commission, Energy Partnership Program
- FS-63 Consideration of contract award for West Hills College Coalinga video conferencing equipment
- FS-64 Consideration of contract award for North District Center, Firebaugh site improvements phase 2 project
- FS-65 Consideration of contract award for West Hills College Lemoore concrete repairs project

VI. Personnel Services

- PS-15 Consideration of new classified job description

- Evaluation Coordinator
- PS-16** Consideration of revised administrative job descriptions
 - Deputy Chancellor (formerly Vice Chancellor of Business Services)
 - Associate Vice Chancellor of Business Services (formerly Director of Fiscal Services)
- PS-17** Consideration of administrative salary placement for Associate Vice Chancellor of Business Services
- PS-18** Consideration of administrative contracts
 - College President, West Hills College Coalinga
 - College President, West Hills College Lemoore
 - Deputy Chancellor
 - Vice Chancellor of Educational Services and Workforce Development

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: July 23, 2013

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California; Lemoore, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Conference with Legal Counsel – Potential Litigation (as per Government Code Section 54956.9). 1 potential case
- Public Employment (as per Government Code section 54957). Title: Chancellor

IX. Adjournment

Personnel Transactions

1. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Balderas, Gloria	Child Development Center Assistant Coalinga Child Development Center	40 hrs/wk	Range 23 Step A	Grant	6/26/13 – 12/31/13	
Colin, Jessica	Child Development Center Assistant Coalinga Child Development Center	40 hrs/wk	Range 23 Step A	Grant	6/26/13 – 12/31/13	
Gomez, Guillermina	Child Development Center Assistant Coalinga Child Development Center	40 hrs/wk	Range 23 Step A	Grant	6/26/13 – 12/31/13	

2. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Castillo, David	Director of Special Grant Projects West Hills Community College District Range 41, Step 10	Interim Director of Farm of the Future West Hills College Coalinga Range 42, Step 11	7/1/13	Interim replacement for Richard Larson
McGlothlin, Sandy	Counselor West Hills College Coalinga Class V, Step 18 197-day contract	Interim Vice Pres. of Student Services West Hills College Coalinga Range 48, Step 7 40 hrs/wk, 12 mo/yr	7/1/13	Interim replacement for Pedro Avila
Pelletier, Anita	Child Dev Center Associate Teacher Coalinga Child Development Center Range 30, Step B	Child Development Center Teacher Coalinga Child Development Center Range 40, Step A	6/26/13	
Valle, Maria	Child Development Center Assistant Avenal Child Development Center	Child Development Center Assistant Lemoore Child Development Center	7/1/13	Replacement for Dora Gamino
Wright, Anita	Director of Special Grant Programs West Hills Community College District Range 41, Step 11	Interim Director of Grants West Hills Community College District Range 42, Step 12	7/1/13	Interim replacement for Cathy Barabe

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Avila, Pedro	Vice President of Student Services West Hills College Coalinga	6/30/13
Curran, Michael	English Instructor/Baseball Coach West Hills College Coalinga	6/30/13
DeOchoa, Michelle	Counselor West Hills College Coalinga	6/30/13
Larson, Tamela	Remedial Basic Skills Instructor West Hills College Lemoore	5/25/13
Llamas, Cristal	After School Program Activity Specialist West Hills College Lemoore	6/7/13
Ramirez, Alicia	Child Development Center Teacher Avenal Child Development Center	6/27/13

3. Resignations / Retirements / Releases During Probation / Terminations (CONTINUED...)

Name	Title & Location	Effective Date
Stafforini, Lori	Senior Secretary West Hills College Lemoore	6/11/13
Tafolla, Oscar	Equipment and Events Coordinator West Hills College Coalinga	6/21/13