



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – May 14, 2013

**Location: West Hills Community College District – Board Room
9900 Cody Street – Coalinga, CA 93210**

Time: 3:10 pm (time approximate following Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Joel Rogers, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. Keith Brock, CSEA President
- Student Trustee Report – Ms. Brittany Burkhart, Student Trustee
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Carole Goldsmith, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-55 Minutes
CA-56 Warrants

- CA-57** Adult Temporary Salary Schedule
- CA-58** Notice of Completion (Informal Bid Award Project)
- CA-59** Declaration of Surplus Property
- CA-60** Out of State Travel
- CA-61** Personnel Transactions

IV. Chancellor's Office

- CO-34** Consideration of 2013-2014 Board of Trustees meeting schedule
- CO-35** Consideration of Board Policy 6809, Hazardous Waste
- CO-36** Consideration of Board Policy 7340, Leaves
- CO-37** Consideration of resolution in the matter of Child and Adult Care Food Program (CACFP)

V. Fiscal Services

- FS-51** Fiscal Services Report
- FS-52** Consideration of contract award for third party evaluator for Department of Labor TAA/CCCT grant
- FS-53** Consideration of lease agreement for West Hills College Coalinga Farm of the Future Photovoltaic Array project
- FS-54** Consideration of Initial Project Proposals (IPPs)
 - West Hills College Coalinga Logistics Building, Farm of the Future Instructional Buildings, Phase 1
 - West Hills College Lemoore, Logistics Building, Institutional Support Services Center Expansion
- FS-55** Consideration of Final Project Proposals (FPPs)
 - West Hills College Coalinga SAM Modernization
 - West Hills College Lemoore Field Sports

VI. Personnel Services

- PS-8** Consideration of CSEA collective bargaining agreement, 2013-2016
- PS-9** Consideration of West Hills College Coalinga tenure recommendation
 - Frank Morales
- PS-10** Consideration of new job description
 - Network Services Manager (Classified Management)
- PS-11** Consideration of resolution in the matter of reduction and/or elimination of classified services
- PS-12** Consideration of resolution in the matter of reduction and/or elimination of classified management services
- PS-13** Consideration of resolution in the matter of reduction and/or elimination of administrative services
- PS-14** Consideration of resolution in the matter of placement of classified employee on 39-month re-employment list

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: June 17, 2013

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California; Lemoore, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Conference with Legal Counsel – Potential Litigation (as per Government Code Section 54956.9). 1 potential case
- Public Employee Performance Evaluation (as per Government Code section 54957). Title: Chancellor

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Leyva, Sylvia	Student Services Assistant West Hills College Coalinga	40 hrs/wk 12 mo/tr	Range 36 Step C	Grant	5/15/13	Replacement for Sandra Dagnino; call back from layoff list
Perez, Gladys	Child Development Center Assistant WHC Coalinga Child Dev Center	19 hrs/wk 10 mo/yr	Range 23 Step A	Grant	5/2/13	Replacement for Kathy Sanchez
Resendez, Kristin	Child Development Center Assistant WHC Coalinga Child Dev Center	19 hrs/wk 9 mo/yr	Range 23 Step A	Grant	4/23/13	Replacement for Maria Vega Maldonado

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Lopez, Sandra	Child Development Center Assistant WHC Coalinga Child Dev Center	40 hrs/wk	Range 23 Step A	Grant	5/15/13 – 6/30/13	

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Cazares, Rebecca	Administrative Assistant West Hills Community College District Range 26, Step 5	Director of Human Resources West Hills Community College District Range 42, Step 1	7/1/13	Replacement for Jana Cox
Droker, Stephanie	Interim Vice President of Ed Services West Hills College Coalinga Range 48, Step 1	Vice President of Ed Services West Hills College Coalinga Range 48, Step 5	7/1/13	Replacement for Jill Stearns
Pimentel, Robert	Interim Director of C6 Project West Hills Community College District Range 42, Step 4	Director of C6 Project West Hills Community College District Range 42, Step 5	7/1/13	New position; previously filled as interim

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Davis, Desiree	Child Development Center Assistant WHC Coalinga Child Development Center	4/23/13
Sanchez, Ana	Child Development Center Assistant WHC Coalinga Child Development Center	4/26/13